

F O R W A R D P L A N

FOR THE PERIOD : 1 DECEMBER 2020 TO 31 MARCH 2021

What is the Forward Plan?

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

What is a Key Decision?

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

What does the Forward Plan tell me?

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

How to make representations and by when

Names of contact officers are included in the Plan and can be reached via 0303 333 4300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

**FORWARD PLAN OF KEY DECISIONS FOR THE PERIOD
1 DECEMBER 2020 TO 31 MARCH 2021**

	MATTER TO BE DECIDED	DECISION MAKER AND DATE	
1	School Admission Arrangements 2022	Executive Board	21 January 2021
2	School Capital Programme 2021-22	Executive Board	21 January 2021
3	Budget 2021/22	Executive Board	25 February 2021
4	Budget 2021/22	Council	3 March 2021

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
--------------	-------------------------	---------------------------------------	------------------------------------	-----------------------------	------------------------------

Children, Education & Social Care Portfolio

School Admission Arrangements 2022	Executive Board 21 January 2021	To approve the Council's School Admissions Policy for the September 2022 intake for all community and voluntary controlled schools for which the Local Authority is the admission authority, and to approve the Co-ordinated Admissions Schemes for all primary and secondary schools in the Borough.	Statutory consultation is undertaken for a 6 week period commencing no earlier than 1 October 2020 and must be completed by no later than 31 January 2021. Halton is consulting from 1 October 2020 to 13 November 2020. Consultation is undertaken via a comprehensive consultation document on the Council's website for parents and carers to access. The consultation is also issued via the Local Authority Circular to all primary and secondary schools.	A report will be submitted to the Council's Executive Board seeking approval for the proposed admissions policy and co-ordinated primary and secondary schemes. All documentation will be attached as appendices to the Executive Board report.	Martin West Martin.west@halton.gov.uk
------------------------------------	------------------------------------	---	---	---	---

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
			<p>Neighbouring local authorities, academy schools (who are their own admission authority) and the Diocesan authorities representing voluntary aided schools in Halton are also consulted, together with the governing bodies of all schools in Halton via the Strategic Director's Autumn Term Report to Governors.</p> <p>Representations can only be made as part of the statutory consultation process and all consultees are aware of the deadline which is 13 November 2020. Once the arrangements are</p>		

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
			determined, objections can then only be made to the Office of the Schools Adjudicator within the prescribed timescale.		
School Capital Programme 2021-22	Executive Board 21 January 2021	To approve the proposed Capital Programme for works to be undertaken at a number of Halton schools/educational establishments during the 2021-22 financial year.	N/A	Schools Capital Funding Allocations – Department for Education can be viewed at 2nd Floor, Rutland House, Halton Lea, Runcorn WA7 2ES.	Martin West Martin.west@halton.gov.uk

Resources Portfolio

Budget 2021/22	Executive Board 25 February 2021	To seek approval for the Council's revenue budget, capital programme and council tax for 2021/22.	Chamber of Commerce		Ed Dawson Ed.Dawson@halton.gov.uk
Budget 2021/22	Council 3 March 2021	To seek approval for the Council's revenue budget, capital programme and council tax for 2021/22.	Chamber of Commerce		Ed Dawson Ed.Dawson@halton.gov.uk

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
--------------	-------------------------	---------------------------------------	------------------------------------	-----------------------------	------------------------------

NOTE

The following Members comprise the Executive Board:

Leader – Councillor Polhill

Resources Portfolio Holder – Councillor Wharton

Children, Education and Social Care Portfolio Holder – Councillor T McInerney

Health and Wellbeing Portfolio Holder – Councillor Wright

Community and Sport Portfolio Holder – Councillor Harris

Community Safety Portfolio Holder – Councillor D. Cargill

Environmental Services Portfolio Holder – Councillor Nelson

Economic Development Portfolio Holder – Councillor Jones

Physical Environment Portfolio Holder – Councillor R. Hignett

Transportation Portfolio Holder – Councillor S Hill